

Kings Worthy Parish Council

To the Members of the Finance Committee - Councillors: M Taylor [Chairman], I Gordon, D Hudson, N McCleery, S Newell and D Welstead.

You are summoned to attend the following meeting:

FINANCE, ADMINISTRATION & REMUNERATION COMMITTEE

**To be held on Wednesday 11th January 2017 at 9.30 am
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Martin Taylor
Chairman

Adrian Reeves
Clerk

AGENDA

1. Apologies for absence – Cllrs S. Newell & D. Welstead
2. Public Question Time [this is the only time that the public are able to speak]
3. To approve the Minutes of the meeting held on the 14th December 2016
4. Matters arising from the meeting held on the 14th December 2016
5. Proposed new expenditure for Finance approval
 - o Planning and Highways
 - o Finance, Administration & Remuneration
 - o Recreation and Amenities
 - o Communications
6. To receive the statement of accounts and management reports for period ended 31st December 2016
7. Final Budget for 2017-18
8. Grant applications
9. Remuneration & staff contracts
10. Tubbs Hall – landlord’s responsibilities
 - a) actions from 2016 fire inspection report
 - b) electrical inspection
 - c) building survey & valuation
11. RFO/Clerk’s notices
12. Chairman’s notices
13. Authorise payments listing
14. Items for discussion at the next meeting – 8th February 2017