

**Headbourne Worthy Parish Council  
Minutes of meeting of Monday 9 March 2015  
Church Rooms, St Mary's Church, Kings Worthy**

**In attendance:**

**Councillors:** Harry Whorwood (Chairman), Christine Clarke-Smith, Tom Crutchfield, Claire Duncan & Jane Rutter

**Clerk:** Adrian Reeves

**Winchester (WCC) City Councillor:** Caroline Horrill

**Hampshire (HCC) County Councillor:** None

**Police:** PCSO Kerry Croutear

**Members of the public:** Derek Brockway and Peter Finn

The meeting started at 7.20 p.m.

**C/15/15 Apologies for absence**

Apologies were received from Councillors David Barrow and Claire Welland. Councillor Crutchfield had notified that he would be arriving late.

**C/15/16 Public Participation**

**None**

**C/15/17 Presentation on Proposed History Board**

Derek Brockway presented the latest draft for the board which was well received. It was agreed that the board was very acceptable and the designer would be asked if the word blocks could be made transparent so that more of the background Godson map shows through. It was further agreed to proceed with the board being sited at Taylor's Corner, with the precise positioning to be planned by a sub-group of councillors. The board is to be fitted as soon as possible and the unveiling is to be arranged between Derek Brockway and the Clerk.

**Action Cllrs and Clerk**

**(Derek Brockway and Peter Finn left the meeting)**

**C/15/18 Reports from Police, County Councillor, City Councillor, Neighbourhood Watch and Meetings Attended**

C/15/18/1 Local Policing – PCSO Croutear presented her report (copy attached). The third meeting of Headbourne Worthy Youth watch had taken place successfully and had considered cycle safety. PCSO Croutear agreed to ask one of the young people to write something for the next newsletter and to send it to Cllr Welland for it to go on the website.

**Action PCSO Croutear and Cllr Welland**

**(Cllr Crutchfield arrived)**

PCSO Croutear agreed to send information on the speeding checks by Pudding Lane, and stated that there had been no reports of bridge damage in Down Farm Lane.

**Action PCSO Croutear**

**(PCSO Croutear left the meeting)**

C/15/18/2 County Councillor – No report had been received.

C/15/18/3 City Councillor –

- (i) Council Leadership – Cllr Horrill reported on the changes to the leadership and cabinet positions which had taken place, and that the city council was going through a period of turbulence.
- (ii) Cabinet is not challenging the result of the judicial review on Silver Hill, although a challenge is being mounted by the developer Henderson. An independent review of the council processes involved is being undertaken on behalf of WCC.
- (iii) There is no increase planned in WCC's council tax for 2015-16.
- (iv) The Boundary Commission proposals for the new electoral wards are showing a reduction to 45 councillors for WCC as a whole. It is proposed that there will be 3 councillors representing a new ward covering Headbourne Worthy, Kings worthy and Barton Farm. Cllr Rutter proposed supporting the Boundary Commission proposals but that the new ward should be called "The Worthies"; this was agreed.
- (v) At the last Barton Farm Forum there was a debate about the link to the Headbourne Worthy footpath. Any concerns about Barton farm can be put through Cllr Horrill as well as Cllr Rutter (Barton Farm Forum Representative).
- (vi) Cllr Horrill confirmed that contact had been made with Cllr Welland over the use of the outstanding s106 balance.
- (vii) WCC is keen to develop affordable housing within the Winchester District. A site has been identified off Worthy Lane where farm outbuildings could be converted to give (approx..) 6 new units on a rural exception site. This would require PC agreement and there was a general agreement that this could be discussed further.

C/15/18/4 Neighbourhood Watch – Nothing to report.

C/15/18/5 Meetings attended –

Barton Farm Forum – The road route through the site had been set by the Secretary of State. Of the total of 2000 homes there would be 800 affordable homes, with 400 of these available for rent.

Neighbourhood Planning – The Clerk had attended a seminar on Neighbourhood Planning, and it was agreed that this was not something to proceed with at present. Cllr Crutchfield tabled copies of a couple of Village Design Statements (VDS) from other villages and it was agreed to consider further consideration of a new VDS for the parish.

A number of councillors had attended the meeting on the proposals for the Down Farm Lane bridge.

### **C/15/19 Minutes of the Last Meeting Held on Monday 12 January 2015**

The minutes of the last PC Meeting, held on 12 January 2015 were proposed by Cllr Rutter and seconded by Cllr Crutchfield. They were unanimously agreed and signed as a correct record of the meeting.

### **C/15/20 Finance**

C/15/20/1 The Clerk presented the management accounts (copy attached) for the period to end of February 2014. These showed a deficit of £2,305 for the year to date after the payment of £2,812 for the bus shelter. As water gathers on the road

in front of this shelter, it was agreed to find out the cost of fitting front and side panels. Cllr Clarke-Smith undertook to contact the supplier (Queensbury).

**Action Cllr Clarke-Smith**

- C/15/20/2 Bank reconciliation – This is attached below.
- C/15/20/3 S106 balances – The fund balance on 31 January 2015 was £4,505.69 of which £0.78 was held in the Sport Fund. Cllr Horrill had been in contact with Cllr Welland over the use of the funds, and it was agreed that this would be an agenda item for the next meeting. **Action – Clerk**
- C/15/20/4 Grant Applications – There was no formal grant application form in existence and it was agreed that this should be constructed by the Clerk. **Action – Clerk**
- C/15/20/5 Standing Orders – It was agreed that these would be amended by the next meeting, with Cllr Whorwood and the Clerk to draft proposed changes for the next meeting. **Action – Cllr Whorwood & Clerk**
- C/15/20/6 Financial Regulations – It was agreed that these would be put to the next meeting for review and adoption. **Action – Clerk**
- C/15/20/7 Risk Register – The Risk Register was reviewed and no changes were made. This adoption was proposed by Cllr Duncan and seconded by Cllr Clarke-Smith and unanimously agreed.

### **C/15/21 Planning**

- C/15/21/1 There were no new applications for consideration. Since the last meeting comments had been submitted on the following:  
15/00067/FUL The Good Life, Springvale Road.  
There had been no councillor objections to this scheme.
- C/15/21/2 Recent planning decisions were noted.
- C/15/21/3 Concern was expressed about the deteriorating condition of the Grade II listed Old Rectory. Councillor Crutchfield undertook to attempt to get in touch with the owners. **Action – Cllr Crutchfield**
- C/15/21/4 It was noted that the following applications had been decided by WCC:
- |              |   |           |
|--------------|---|-----------|
| 14/02462/TPO | 20 Nations Hill                         | Permitted |
| 14/02584/FUL | Carle End, School Lane                  | Permitted |
| 14/02618/FUL | The Stables, Manor Farm, Down Farm Lane | Refused   |
| 14/02682/FUL | Lower Farm, School Lane                 | Refused   |
| 14/02774/FUL | School House, School Lane               | Permitted |
| 14/02805/TPO | The Dower House, Springvale Road        | Permitted |
- C/15/21/5 It was reported that a proposal had been made to convert redundant farm buildings behind two properties on Worthy Lane into housing; there was general support for this in principle.
- C/15/21/6 The new fencing at Christmas Cottage on London Road was noted. Whereas the work had resulted in welcome clearance of the footway it was hoped that growing vegetation would make this new fencing less visually intrusive.

C/15/21/7 Concerns were raised about the entrance to a property on Down Farm Lane which had been opened up to improve access.

### **C/15/22 General Amenities**

C/14/22/1 Flood Planning and Mitigation – Cllr Whorwood reported that the ground water levels were going down.

C/14/22/2 Gullies – Responsibility for cleaning the ditch at the corner of Bedfield Lane is subject to further discussion between HCC and the landowner.

C/14/22/3 Down Farm Lane Bridge – After the public meeting, Network Rail have agreed to rebuild the bridge brick faced in a curved style with a 14 foot apex but with the height restriction retained at 10 feet. Thanks were expressed to Cllr Jackie Porter and to Steve Brine MP for their work and support, and to Paula Williams at Network Rail.

C/14/22/4 War Memorial Cleaning – The Clerk has chased up the contact recommended by Chute Parish Council; a reply was awaited. **Action – Clerk**

C/14/22/5 Lengthsman – The Clerk presented a list prepared by Cllr Welland.

C/14/22/6 Monitoring of Traffic Speeds – Se C/15/18 above.

C/14/22/7 Noticeboard and Post box – It was agreed to purchase a black post box with a sloping lid, with an A4 sized aperture. **Action – Clerk**

### **C/15/23 The Worthy's Festival 2015**

Cllr Rutter reported on the latest plans which include the reinstatement of a produce show. Volunteers were sought to open up their gardens to the public.

**Action – Cllr Crutchfield**

### **C/15/24 Footpath and Cycle Path Strategy**

Opportunities have arisen with the development of Barton Farm and councillors were keen to see improved links into and through Headbourne Worthy. The Clerk is to give the contact details for the Winchester CTC Group to Cllr Rutter. **Action – Clerk**

Cllrs Crutchfield, Duncan and Rutter agreed to meet to discuss this before the next meeting.

**Action – Cllrs Crutchfield, Duncan and Rutter**

### **C/15/25 Arrangements for Annual Parish Meeting (27 April 2015) and Annual General Meeting (4 May 2015)**

It was agreed to invite the whole village to the Annual Parish Meeting to be held in the Church Rooms on 27 April. The theme will be discuss and consult on "Village life and what do you want from it?" Contributions are requested by email and are to include:

- Footpaths and cycle paths (CTC Secretary to be invited) **Action – Clerk**
- History Boards
- Village Design Statement

Jane Rutter offered to contribute a few bottles of wine. The Clerk is to purchase soft drinks, crisps and nuts for 20/30 people. The hall has a sufficient supply of glasses. **Action – Clerk**

The Annual General Meeting on 4 May will be followed immediately by the next Parish Council meeting.

**C/15/26 Chairman's Notices**

None.

**C/15/27 Clerk's Notices and Correspondence**

C/15/271 The Clerk highlighted the forthcoming planned works by the Worthys Conservation Volunteers on 15 March and 19 April.

C/15/272 Cllr Rutter was congratulated on being made deputy mayor elect for next year.

C/15/273 The Parish Council no longer had any high visibility jackets. As WCC were no longer supplying equipment for parish litter picks, it was agreed to ask to borrow equipment from Kings Worthy Parish Council. The Clerk is to arrange a supply of gloves and bags; items to be given to Cllr Clarke-Smith. A risk assessment will need to be carried out and the Clerk will produce one in advance of the event.

**Action –Clerk**

**C/15/28 Parish Dialogue**

A single flyer is to be produced to advertise the Annual Parish Meeting.

**Action – Cllr Whorwood / Clerk**

**C/15/29 Date of Next Meeting**

Monday 4 March 2015 at 7.15 p.m. (preceded by Annual General Meeting)

The meeting closed at 10.10 p.m.

Signed:

Chairman

Date:



# Winchester Rural North SNT – Headbourne Worthy Crime Statistics

9<sup>TH</sup> March 2015

Prepared by PCSO 13466 Kerry Croutear

Please find below an overview of the crime and anti-social behaviour reported to the Police.  
Please note, mental health concerns, neighbour disputes, harassment, and similar offences are not included on this report,  
Therefore, if you compare the figures to those on Crime Reports they may differ.

<https://www.crimereports.co.uk/>

Overnight 22/12 – Generator stolen from Barton Farm

Overnight 22/12 – Power washers and chain saws stolen from Barton Mark

Overnight 24/12 – window broken at Barton Mark on outbuildings

4/3 at 15.56 – Suspicious vehicle at Barton mark, looking for a property.

29/1 & 6/2 – two RTI's, both wing mirror damage on Wellhouse lane and Down Farm Lane.

All fraud and internet crime should be reported using <http://www.actionfraud.police.uk/>

Speed checks ongoing by local officers.

Please be extra vigilant and ensure sheds and garages are secure and valuable items locked up.

Our Twitter account is now set up: <https://twitter.com/WinchRuralCops>

Any queries or questions please contact me:

PCSO 13466 Croutear, or PC Jon Worsdell Mobile: 07901 102445

Winchester Rural North Safer Neighbourhood Team, Alresford Police Office 101

## Headbourne Worthy Parish Council

### Management Accounts For Period Ended 28th February 2015

	<u>2014/15</u> <u>budget</u>	<u>Budget YTD</u>	<u>Income /</u> <u>Spend YTD</u>	<u>Variance</u>
Precept	5,395	5,395	4,437	-958
Community Support Grant			67	67
Donations			500	500
Sales			75	75
Interest			3	3
	<hr/>	<hr/>	<hr/>	<hr/>
	5,395	5,395	5,082	-313
Insurance	265	265	271.50	7
Audit fees			235.00	235
Hall hire	200	171	140.00	-31
Grass cutting	150	138	0.00	-138
Wreath	20		17.00	17
St. Swithun's churchyard			0.00	
Clerk's salary	1,600	1,467	1,774.02	307
Clerk's expenses	300	275	140.00	-135
Training			0.00	
NALC / HALC	200	200	209.00	9
WDAPC			0.00	
Donations	600		0.00	
Maintenance	300	275	96.00	-179
Printing	300	200	206.98	7
Lighting			0.00	
Website	92	84	0.00	-84
Parish meeting	25	25	37.24	12
Wildflower planting	1,000	1,000	965.00	-35
SLR	600	550	400.00	-150
Bus shelter			2,812.34	2,812
VAT to be reclaimed			83.00	83
	<hr/>	<hr/>	<hr/>	<hr/>
Total	5,652	4,650	7,387	2,737
	<hr/>	<hr/>	<hr/>	<hr/>
Surplus / (Deficit)	-257	745	-2,305	-3,050

**Bank reconciliation as at 28 February 2014**

01/04/2014	Brought Forward	6,128.65
31/12/2014	Plus: Receipts	<u>5,082.33</u>
		11,210.98
31/03/2014	Less: Items brought forward	
31/12/2014	Less: Expenses for current year (inc. VAT)	7,390.08
31/03/2014	Less: Expenses (inc. o/s items b/f)	<u>551.56</u>
31/03/2014	Balance carried forward	3,269.34
	Add: unrepresented cheques / payments:	
	Less: Accruals	-659.84
28/02/2014	Balance at bank	<u>2,609.50</u>

DRAFT