

Headbourne Worthy Parish Council
Minutes of meeting of 9 September 2013
Church Rooms, St Mary's Church, Kings Worthy
At 7.15

Present

Chairman, Councillor David Pearcey
Councillor Harry Whorwood
Councillor Lisa Wright
Councillor Claire Welland
Clerk Hilary Graham

Apologies for absence

Councillor Jane Rutter
Councillor Claire Duncan
Councillor Chris Clarke Smith
Winchester City Councillor Keith Wood

Police representatives

PCSO Michelle Wilkinson
Special Constable John Wilding

NHS representative
Howard Farley

Public participation
Siôn Graham

1. The meeting started at 7.15

NHS

2. Howard Farley from South Central Ambulance Service had come to discuss installing a defibrillator in a central location in Headbourne Worthy. The machine could be accessed by a bystander at a sudden cardiac arrest incident, on instruction from the 999 respondents. The patient would never be left alone. The bystander would be given a code to access the machine from its case and the machine gives clear instructions about the procedure. No special training is needed although it can be given. Only 10% of sudden cardiac arrest patients, of which there are 33,000 a year, survive. The timely use of a machine increases survival rate to 75% and decreases the risk of brain damage. The machine would need to be within 4 minutes walking distance to be effective.
3. Alternatively, a named individual in the village could take responsibility.
4. The machines cost between £975 and £1495, plus extra for the case. Howard had brought machines along and gave a demonstration. The case has to be wired into the mains as it has a little heater to prevent frost damage. One solution adopted by other villages is to use the BT telephone box. The funding has to be met by the Parish Council, but there may be a contribution from The British Heart Foundation.
5. Councillor Pearcey thanked Howard for his presentation and said that the Council would discuss the options. After Howard had left there was a brief discussion. Councillor Pearcey thought that finding a location would be difficult, although it was a good idea. It was decided to discuss the matter at the next meeting, when more Councillors would be present.

Police

6. PCSO Croutear was welcomed. She had brought a colleague, John Wilding, to observe matters. He was a Special Constable based at North Walls in Winchester.
7. There were two reports on the 26 July of men offering to tarmac drives, one report of youths congregating at the top of the path off Wellhouse Lane on the 28 August and also several reports of an individual with a bucket offering to wash cars.
8. Basically Headbourne Worthy is a safe environment.

Notes of meeting

9. The notes of the meeting of the 8th July were agreed and Councillor Pearcey signed each page and dated the last page.

Matters arising

10. Councillor Pearcey had spoken to Councillor Wright about the requirement to attend meetings. She did not wish to resign and now understood the requirement. This meant that there was no vacancy on the Council and as a result Dan Rye had decided to step back and reassess the situation when circumstances were different. This left Tom Crutchfield as a non-voting member. Councillor Pearcey had looked at the statutory regulations since the last meeting and realised that the only time a Council could have a non-voting member was on a sub-committee. Councillor Rutter's suggestion at the last meeting that Dan and Tom be co-opted as non-voting members had been well meant to keep people interested. It was decided that a representative of the Council would speak to Tom.
11. Elections would be held the following May and the Parish Council should encourage interested parties to attend the March 2014 meeting.

Finances

12. The Clerk gave a summary of the financial position. There was £5838 in the bank and expenses amounted to £1314. The accounts to March 2013 had been agreed after a question about the Parish Assets. The basis of valuing assets had been changed and it was the clerk's intention to draw up a new Register of Assets.
13. The National Association of Local Councils had advised the Clerk that there had been a pay increase to each spine, and that now spine 21 on which the Clerk was paid had increased to £10.04, up from £9.94 an hour. This was agreed.
14. The Clerk had obtained the internet banking and setting up an account application pack from Unity Trust Bank. The terms and conditions were read out. The signatories to the account, Councillors Welland, Whorwood and Pearcey were asked to provide details and sign the form. The other signatory, Councillor Rutter, had signed previously. The Kings Worthy Post Office was to be nominated as the local bank.
15. The Resolution was read out and agreed. It stated;
16. The Council wishes to open an account with Unity Trust Bank PLC and the Clerk produced to the meeting a copy of the Bank's terms and conditions for operating an account.
17. The Bank's terms and conditions are approved and HWPC (Headbourne Worthy Parish Council) appoint the Bank as its Bankers.
18. The Bank's terms and conditions may vary from time to time and HWPC agree to be bound by them.
19. The Mandate for the operation of the bank accounts, payment instructions and banking services be provided to the Bank by persons authorised to do so in accordance with the Bank's procedures.
20. The Bank is entitled to rely on this mandate until it receives a later Mandate amending it.
21. The Bank will be provided with a copy of the registration documents.
22. The Parish Council members acknowledge that they shall be jointly and severally liable for any liabilities of the Council to the Bank.

Planning

23. There were no current applications. There was to be a Barton Farm representation at The Guildhall on the 18 September to show design and layout and landscaping proposals. No one could attend.

Wildflower planting

24. The clerk had been talking to Bruce Graham (Worthy's Volunteers) and Phil Jeffs (Worthy Plants) to see if they could work together to establish two wildflower areas in Headbourne Worthy.
25. The Clerk had received a quote from Phil Jeffs, the cheapest of the three quotes obtained. After a discussion it was decided that the plug plants option with the volunteers doing the work and Phil Jeffs overseeing and providing a rotovator was the best idea. It was suggested that the noticeboard at the bottom of Nations Hill be moved to the edge of the area. It was also suggested that Tom Crutchfield be consulted to see if he had any technical input. The quote was £996 including VAT, which could be reclaimed.

Handrail from School Lane to graveyard

26. The clerk stated that Bruce Graham had said that he could not do the job cheaper than the quote received. Littleton Landscapes, which moves the SLR camera for HWPC, will do the work.

Springvale 30

27. Between 200 and 250 forms had been hand delivered for this consultation. In total, taking in the Survey Monkey forms and telephone calls and returned forms, there were 53 for and 23 against.
28. David Spurling had written to say that the form was not scientific and a waste of money. Councillor Pearcey felt that he had a point but HWPC had let the parishioners know that this was being looked at and had given people a chance to air their views. He felt that it was a legitimate exercise to gauge opinion.
29. The results would be discussed at length at the next meeting.

Church Green play area

30. There is a new team from Kings Worthy looking at this as residents had objected to the last proposals.
31. They had produced an initial sketch but there was insufficient detail for the Councillors to form an opinion.

Lengthsman scheme

32. No one had been appointed yet.

Lime trees

33. These had been planted by Mark Walford, a previous Chairman, in the seventies, on the verge of Wellhouse Lane, between Well Cottage and the Harestock junction, on the right hand side. He was concerned that whoever cuts the hedge behind them would cut down the trees. Councillor Pearcey noted his concern but felt that the Hampshire County Council contractors would not suddenly do this after all these years.

Neighbourhood Watch

34. There is a very good network in the village, headed by Margaret Filley, and there was nothing new to report.

Website

35. There was nothing to report.

Newsletter

36. There was nothing to report.

Next meeting

37. The next meeting would be on the 11th November.
Councillor Wright gave her apologies.

38. The meeting finished at 9.20