

**Headbourne Worthy Parish Council
Minutes of meeting of Monday 14 July 2014
Church Rooms, St Mary's Church, Kings Worthy**

In attendance:

Councillors: Harry Whorwood (Chairman), Christine Clarke-Smith,
Claire Duncan, Jane Rutter & Claire Welland

Clerk: Adrian Reeves

Winchester City Councillor: Caroline Horrill

Hampshire County Councillor: Jackie Porter

Members of the public: Sandie Whorwood

The meeting started at 7.20 p.m.

C/14/17 Apologies for absence

Apologies were received from Councillor Crutchfield and PCSO Kerry Croutear.

C/14/18 Nominations and voting for Vice-Chairman

Councillor Clarke-Smith was proposed by Councillor Welland and seconded by Councillor Rutter and appointed by a unanimous show of hands.

C/14/19 New Councillor Declarations

It was agreed to extend the deadline for the signing of the required paperwork until the next meeting. **Action – the Clerk**

C/14/20 Public Participation

None.

C/14/21 Reports

C/14/21/1 County Councillor – Councillor Porter presented her report (copy attached). Further comments were made that:

- Hospice care funding is not provided in Hampshire whereas it was in Wiltshire for example.
- The last £10m funding for, fibre optic, rural broadband is being made available by the government.
- The consultation on the recycling centres is open to 22 August 2014.
- Mention was made of the Highways Improvement list, the drainage plan and the Bedfield Lane path; Councillor Porter undertook to report back on the status of the stretch of Springvale Road along the parish boundary with Kings Worthy.

Action – Councillor Porter

- The Chairman thanked Councillor Porter for obtaining parish involvement in the flood emergency plans.

C/14/21/2 Neighbourhood Watch – None.

C/14/21/3 Local Policing – The report had been circulated prior to the meeting (copy attached).

C/14/21/4 Meetings Attended:

Councillor Duncan had attended the Barton Farm Forum meeting on 03/07/2014. It was reported that this meeting was well attended and a wide ranging discussion had taken place.

Councillor Clarke-Smith attended a presentation by Richard Buck of the Local Government Boundary Commission (www.lgbce.org.uk). The first stage of consultation starts on 24 August 2014. It is likely that Winchester will go to 3 member wards but with each ward covering a much larger area than at present. Councillor Rutter was concerned that this would lead to “professional” councillors rather than those who are “local” and that it would be more difficult to get effective local representation. Views were expressed that a number of residents were not happy about Headbourne Worthy being tied in with Sparsholt etc.

It was agreed to carry out a consultation next spring, using Survey Monkey, to find out what parishioners want. It was also agreed to put something in the autumn newsletter to raise awareness of the issue and to put something on the website. Councillor Rutter agreed to write a firm draft for consideration at the next meeting.

C/14/21/5 City Councillor – see comments in C/14/21/4.

C/14/22 Minutes of the Last Meeting Held on Monday 2 June 2014

The minutes of the last PC Meeting, held on 2 June 2014, were agreed and signed as a correct record of the meeting.

C/14/23 Matters Arising from the Meeting Held on Monday 2 June 2014

A resident has complained about the sightlines involved with the siting of the new bus shelter as contractors arrived to place it; as a result the contractors took the shelter away with them. It is therefore necessary to hold another site meeting with Zac Lagumina or Adam Craig of Winchester City Council (WCC) on whose land it is proposed to place the shelter.

Action – the Clerk.

C/14/24 Finance

C/14/24/1 The Clerk presented the management accounts (copy attached) for the period to end of June 2014.

C/14/24/2 The Clerk presented a schedule of income and expenditure for the financial year to 30 June 2014, together with a bank statement and a bank reconciliation as at 30 June 2014. The Clerk reported that the balance in the bank at 30 June 2014 was £6,067.89 and the bank statement was signed by Councillors Whorwood and Welland (copies as attached).

(Councillor Horrill arrived)

C/14/24/3 Financial Regulations – these were reviewed and unanimously adopted. It was agreed that this should be sent to both internal and external auditors for their attention.

Action – the Clerk

C/14/24/3 Risk Register – this was presented to the meeting and unanimously adopted. It was agreed that this should be sent to both internal and external auditors for their attention.

Action – the Clerk

The Chairman welcomed Councillor Horrill to her first Parish Council meeting and reported that she had been briefed on parish issues during the recent “flood walk”. Councillor Horrill said that she hoped to attend all meetings and reported that new rules would be coming out from WCC on financial assistance and that Barton Farm was very important to her.

C/14/25 Planning

C/14/25/1 Planning application 14/00966/FUL for a first floor front extension and rear ground floor extension at Peshurst, 36 Nations Hill has been permitted.

C/14/25/2 Planning application 14/00690/OUT for 2 no. detached dwellings and extension to existing private access at “Sherwood / Woodstock”, Mortimer Close has been refused.

C/14/25/3 Planning application 14/01350/FUL for removal of existing chimney and replaced with 2 no. chimneys and new pitched roof to existing detached garage at Barton Mark Lodge, London Road; councillors had no objection.

C/14/25/4 Emergency Plan (inc. Flooding) – the winterbourne has been walked and the flood retraced to the railway. Water runs under the railway line into a pit and then a smaller pipe takes the water out into the field somewhere down the valley, but the pipes are blocked or damaged. The chronology of events has been enhanced and this will be included in the Flood Action Plan (FLAP). Councillor Porter has arranged a series of regular meetings with WCC and Hampshire County Council (HCC) to make sure ditches are kept clear, and approaching Southern Water will be the next step. It was noted that the Environment Agency won't agree to a sluice or the blocking of the pipe under the railway line. Agreement needs to be reached as to who takes the decision to close the road if this becomes necessary.

C/14/26 General Amenities

C/14/26/1 The wild flower planting areas will be scythed and the grass cuttings removed to encourage growth.

C/14/26/2 Spring bulb planting – Worthies Conservation Volunteers (WCV) have offered to plant spring bulbs wherever Parish Council want them. Existing areas are along Bedfield Lane and on land opposite Pudding Lane and Taylors Corner. Councillor Welland agreed to talk to WCV about the possibility of planting at the corner of Mortimer Close and Springvale Road by the Dower House. A budget of £200 was agreed for the costs involved.

C/14/26/3 Ron Ilsley at HCC has been requested to give permission to place the noticeboard on the corner of Bedfield Lane and Springvale Road.

C/14/26/4 Footpath at back of watercress beds – the Lengthsman is to be requested to cut back the foliage in August. **Action – Councillor Welland**

C/14/26/5 The footway by watercress beds on Springvale Road is overgrown by alder.

C/14/26/6 It was agreed that the Clerk would write to the Enforcement Officer at WCC about the fence at Lower Farm, school Lane to confirm, or otherwise, the need for planning permission. **Action – the Clerk**

C/14/26/7 The Lengthsman is to be requested to fill in the holes along the path using hoggin from Worthy Sand and Ballast. **Action – Councillor Welland**

C/14/26/8 The Lengthsman is to be requested to clear the gullies at the bottom of Down Farm Lane. **Action – Councillor Welland**

C/14/26/9 War Memorial – one quote for cleaning the war memorial had been received but was extremely high. Further quotes to a maximum of £500 are to be obtained. **Action – the Clerk**

C/14/27 Chairman's Notices

None.

C/14/28 Clerk's Notices and Correspondence

C/14/28/1 Lights Out Initiative – As part of the commemoration of the start of the First World War, this is an invitation to everyone to turn out their lights from 10 pm to 11 pm on 4 August. It was agreed to publicise this on the noticeboards and website. **Action – the Clerk**

C/14/28/2 Outdoor Gym Sessions – WC are running free outdoor gym sessions in Eversley Park on Thursday evenings; the Clerk to email the information to all councillors. **Action – the Clerk**

C/14/28/3 It was noted that no poppy seeds had been sown in the parish.

C/14/28/4 The Old Rectory – A letter has been received about the state of this property. It appears that the owners are not currently doing anything with this property. The Clerk was requested to contact WCC about this and to ascertain if this is a listed building and if so at what grade. **Action – the Clerk**

C/14/28/5 WDALC meeting on 14 October, including a presentation on this summer's policing reorganisation; it was agreed not to attend.

C/14/28/6 The Annual General Meeting of the Winchester Citizens Advice Bureau is taking place on the evening of 28 July. Councillor Rutter agreed to attend. **Action – Councillor Rutter**

C/14/28/7 A Resolution was passed to extend deadline for the signing of the declarations of acceptance of office and register of members' interests until the next meeting. **Action – the Clerk**

C/14/28/8 It was reported that Kings Worthy Parish Council's proposed play area was currently the subject of a consultation, with the owners of the properties at Church Green, for the amending of a restrictive covenant setting out where a play area may be situated. A report is to be presented to the September meeting of Kings Worthy's Recreation and Amenities Committee.

C/14/28/8 It was reported that work to resurface Kings Worthy Parish Council's car park at Eversley Park was scheduled to start on 4 August and to last for about 4 days.

C/14/29 Parish Dialogue

C/14/29/1 Both MailChimp and Dropbox have been set up for use; councillors to be circulated with the sign-on details. **Action – the Clerk**

C/14/29/2 Worthys Festival 2015 – Bacardi have agreed to fund the fireworks and SSE are again sponsoring the marquee.

C/14/30 Date of Next Meeting

Monday 15 September 2014 at 7.15 p.m. (please note changed date).

The meeting closed at 9.50 p.m.

Signed:

Chairman

Date:

County Councillor Worthys Report for July 2014

HWRC's please remember to reply to the consultation by the 22nd August. The link is:
<http://www3.hants.gov.uk/waste-and-recycling/hwrc-consultation.htm>

Cuts across the County Council- the word used is 'transformation' of the service. In many cases, the County Council is looking to develop services for other counties as well as Hampshire. Inevitably this dilutes the officer time.

In some cases, the services are being made 'more efficient' or the service is pared to statutory level or outsourced as budgets are just cut. These efficiencies are continuing until 2018 at least.

The cutting of verges is one such example. I have requested specific junctions to be cut- and it is worth your members contacting the hotline directly- on 0845 603 5633 in cases where there may be danger in leaving a verge uncut.

To Honour a Promise memorial—A promise honoured' was unveiled on the 23rd June 2014. It was a proud occasion as Tony had come to me over two years ago- the exhibition is at the Great Hall until Friday..

Highways: I have placed a number of 'improvements ' on the list for 2015-16. These include all the drainage issues not yet solved, and the Bedford Lane path. They will be assessed for feasibility for our Highways Meeting in November. Do you want to include any more sections of path in the requests?

The B3047 is being resurfaced this week- causing chaos! Aiming for London Road in the 14/15 year!
As part of the programme of works being undertaken by Operation Resilience we will shortly be undertaking carriageway resurfacing works on the B3047 Martyr Worthy Road, Itchen Abbas starting from a point 50m to the West of it's junction with Chilland Lane to a point 51m West of the junction with Little Hayes Lane. The works are programmed to start 14 July 2014 and are expected to last for 5 days.

BoomTown: You will have received notice that the BoomTown fair runs from 7th Aug - 11th Aug 2014. Hotline number (goes live from 1st August): **0208 185 3963**. I have no idea why it is a London number-rather frustrating because we continue to strive for a local bias to meetings etc.

I note the **latest dates** for LPP2 is now delayed a year. I see the desperate need for older person's housing and wonder if this Parish Council is considering ways to tackle the issue?

Flooding

I have an initial meeting with Tim Lawton (Peter Eade's new boss) on Wednesday next week- I want him to be the lead for your flooding engineering works at least.

Jackie Porter, Tel: 01962 791054, text 07973 696 085, e-mail: Jackie.porter@hants.gov.uk



Winchester Rural North SNT – Headbourne Worthy Crime Statistics

For the period 30/05/14 until 11/07/14

Prepared by PCSO 13466 Kerry Croutear

Please find below an overview of the crime and anti-social behaviour reported to the Police.

Please note, mental health concerns, neighbour disputes, harassment, and similar offences are not included on this report, Therefore, if you compare the figures to those on Crime Reports they may differ.

<https://www.crimereports.co.uk/>

4/6/14 – Suspicious male seen early hours of the morning calling at a premises asking for water.

10/6/14 – Suspicious vehicle seen driving slow looking at premises.

5/7/14 – non dwelling shed break over a 9 month period, power tools removed.

All fraud and internet crime should be reported using <http://www.actionfraud.police.uk/>

Speed checks ongoing by local officers.

Please be extra vigilant and ensure sheds and garages are secure and valuable items locked up.

Our Twitter account is now set up: <https://twitter.com/WinchRuralCops>

Any queries or questions please contact me:

PCSO 13466 Croutear, or PC Jon Worsdell Mobile: 07901 102445
Winchester Rural North Safer Neighbourhood Team, Alresford Police Office 101

Headbourne Worthy Parish Council

Management Accounts For Period Ended 30th June 2014

	<u>2014/15 budget</u>	<u>Budget YTD</u>	<u>Income / Spend YTD</u>	<u>Variance</u>
Precept	5,395	2,698	2,252	
Donations			2	2
Interest			500	500
	<hr/>	<hr/>	<hr/>	<hr/>
	5,395	2,698	2,754	502
Insurance	265	265	265	
Audit fees			115	115
Hall hire	200	57	60	3
Grass cutting	150	38	0	-38
Wreath	20		0	
St. Swithun's churchyard			0	
Clerk's salary	1,600	400	458	58
Clerk's expenses	300	75	50	-25
Training			0	
NALC / HALC	200	200	209	9
WDAPC			0	
Donations	600		0	
Maintenance	300	75	96	21
Printing	300	100	117	17
Lighting			0	
Website	92		0	
Parish meeting	25	25	37	12
Wildflower planting	1,000	1,000	800	-200
SLR	600		160	160
	<hr/>	<hr/>	<hr/>	<hr/>
Total	5,652	2,235	2,367	132
	<hr/>	<hr/>	<hr/>	<hr/>
Surplus / (Deficit)	-257	463	387	369

Headbourne Worthy Parish Council

Income & Expenditure 2014-15

<u>Prior Year Expenditure</u>		<u>£ exc.</u> <u>VAT</u>
31/03/2014	003	60.00
31/03/2014	004	313.16
02/04/2014	002	80.00
02/04/2014	005	78.40
03/04/2014	001	20.00
		<hr/>
		551.56
<u>Date</u>	Transaction	
 <u>Receipts</u>		
31/03/2014	Interest	0.49
30/05/2014	Precept 6 months	2,252.02
30/05/2014	Bequest	500.00
30/06/2014	Credit Interest	1.30
		<hr/>
Total Receipts		2,753.81

<u>Expenditure</u>			<u>Invoice No.</u>	<u>£ exc. VAT</u>	<u>VAT</u>	<u>Invoice Total £</u>
22/04/2014	PCC of Kings Worthy	Hall hire		20.00		20.00
22/04/2014	Worthy plants	700 wildflower plugs & materials		415.00	83.00	498.00
22/04/2014	HALC	Subscriptions	11264	209.00		209.00
		Wildflower plugs & materials at Bedfield Lane & Nations Hill		385.00	77.00	462.00
12/05/2014	Worthy plants					
12/05/2014	Came & Co	Insurance 01/06/14 to 31/05/15		265.00		265.00
12/05/2014	ADH	Printing 250 newsletters	25980	90.00		90.00
12/05/2014	Robert Cox	Move parish notice board	1276	96.00		96.00
27/05/2014	H Graham	Catering for annual meeting		37.24	7.45	44.69
		Mount SLR road sign & change battery	1290	80.00		80.00
27/05/2014	Littleton Landscapes					
03/06/2014	B/P to: H Graham	Office expenses to 15/04/14		30.00		30.00
03/06/2014	B/P to: J K Murray	Internal audit fees		115.00		115.00
03/06/2014	B/P to: HMRC Cumbernauld	PAYE		74.80		74.80
03/06/2014	B/P to: Mr A Reeves	Salary 15/05/14 - 31/05/14		58.26		58.26
13/06/2014	B/P to: M Filley	Neighbourhood Watch printing		26.98		26.98
13/06/2014	B/P to: H Graham	Salary 02/04/14 - 02/06/2014		191.98		191.98
01/07/2014	B/P to: Mr A Reeves	Salary June 2014		105.90		105.90
01/07/2014	B/P to: Mr A Reeves	Expenses June 2014		20.00		20.00
		Mount SLR road sign & change battery	1311	80.00		80.00
01/07/2014	Littleton Landscapes					
01/07/2014	B/P to: HMRC Cumbernauld	PAYE		26.60		26.60
04/07/2014	B/P to: PCC Kings Worthy	May 19 & June 2		40.00		40.00
				2,366.76	167.45	2,534.21
				<u>387.05</u>		
	Net Surplus / (Deficit)					

Bank reconciliation as at 04 July 2014

01/04/2014	Brought Forward	6,128.65
31/03/2014	Plus: Receipts	<u>2,753.81</u>
		8,882.46
31/03/2014	Less: Expenses (inc. o/s items b/f)	<u>3,085.77</u>
31/03/2014	Balance carried forward	5,796.69
	Add: unpresented cheques:	0.00
04/07/2014	Balance at bank	<u>5,796.69</u>

Customer Reference: 20324892 - Tailored Account

Account: 20324892 - Tailored Account

Owner: Headbourne Worthy Parish Council

Currency: GBP

Below you will find a list of transactions for the selected account.

List of Transactions						
Date	Description	Serial No	Debits	Credits	Balance	
04Jun2014	B/P to: PCC Kings Worthy		(40.00)		5,796.69	
01Jun2014	B/P to: Mr A Reeves		(105.90)		5,836.69	
01Jun2014	B/P to: Mr A Reeves		(20.00)		5,942.59	
01Jun2014	B/P to: Robert Cox		(80.00)		5,962.59	
01Jun2014	B/P to: HMRC CUMBERNAULD		(26.60)		6,042.59	
30Jun2014	Credit Interest			1.30	6,089.19	

Page Generated at 16:54 on 14 Jul 2014

Timeout Message

Statement 5 from 29 May 2014 to 28 Jun 2014

Date	Description	Serial No	Debits	Credits	Balance	
29May2014	Brought forward balance			3,812.69	3,812.69	
30May2014	Credit	1		2,752.02	6,564.91	
03Jun2014	B/P to: H Graham		(30.00)		6,534.91	
03Jun2014	B/P to: J K Murrey		(115.00)		6,419.91	
03Jun2014	B/P to: HMRC CUMBERNAULD		(74.80)		6,345.11	
03Jun2014	B/P to: Mr A Reeves		(58.26)		6,286.85	
13Jun2014	B/P to: M Filley		(25.68)		6,259.87	
13Jun2014	B/P to: H Graham		(191.69)		6,067.89	

Page Generated at 16:47 on 14 Jul 2014