

Kings Worthy Parish Council

PARISH COUNCIL MEETING

**Minutes of the Meeting held on Monday 13 June 2016
at the Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present:	Chair of the meeting:	Stewart Newell
	Councillors:	Mandy Hallisey, Dorry Hudson and Denis Welstead.
	Hampshire County Council (HCC):	None
	Winchester City Council (WCC):	None
	Clerk:	Adrian Reeves
	Public:	None
	Police	None

Action

PC/16/85 Apologies for Absence

Apologies for absence had been received from Cllrs Bob Barnes, Ian Gordon, Les Haswell, Karen McCleery, Noel McCleery, Judith Steventon Baker, Martin Taylor and Sarah White.

PC/16/86 Public Question Time

None.

PC/16/87 Minutes of the Meeting held on 16 May 2016

The minutes of the Parish Council (PC) meeting on the 16 May 2016 were agreed and signed by the Chairman.

The minutes of the Annual General Meeting on the 16 May 2016 were agreed and signed by the Chairman.

The minutes of the Annual Parish Meeting on the 11 May 2016 were agreed and signed by the Chairman.

PC/16/88 Development at Top Field – update

It was re-iterated that Drew Smith's appeal has been postponed.

PC/16/89 Development off Lovedon Lane – update

An email has been received from the developer HAB about reducing the speed limit in Lovedon Lane to the A33. Work is going ahead well and the nesting box for swifts has been installed.

PC/16/90 Reports from the County Councillor, City Councillors, School Governor and Parish Councillors following external meetings

o **County Councillor**

No report was received.

o **City Councillors**

No report was received.

o **School Governor**

No report was received.

o **Parish Councillors following external meetings**

Cllrs Welstead had attended a meeting of the Tubbs Hall Management Committee. It was reported that:

- o Hall bookings are to be managed by Frank Cannon for a period of 3 months.
- o The hall will be closed for 2 weeks from 14 August.
- o A children's urinal is to be fitted.
- o Consideration is being given to the provision of a defibrillator.
- o Sharing the cost of the loft ladder.
- o The celebrations for the 20th anniversary of Tubbs Hall have been postponed.
- o Cllr Porter is looking into the costs of replacing the front doors.
- o The garage has now been cleared out.
- o 2 more trustees have been appointed
- o The new caretaker will be attending a maintenance course.

Cllr Hudson reported that she had met with Cllr White and Phil Allen and have chosen 80 photographs to go on the Festival website.

Cllrs Newell, Gordon, White and the Clerk met with representatives of the landowner of SHLAA site 2508 who are considering applying to provide an 85 place upmarket care home. Cllrs re-iterated the need to maintain the strategic gap, between Kings Worthy and Abbots Worthy, and that the LPP2 process would need to be completed before consideration could be given to any proposal for this site. The representatives agreed to carry out a tree survey on the site.

PC/16/91 Matters arising from the Meeting of the 16 May 2016

PC/16/75 Cart & Horses junction – Site works have now been completed; speed limit changes are still outstanding.

PC/16/75 Footpaths

Cllr Porter is dealing with the works required, and the possible encroachment, for the path by the Primary School.

PC/16/92 To receive Minutes of the Committees:

Planning and Highways Committee

The minutes of the meeting on 31 May had been previously circulated.

- o The new parking spaces behind Fraser Road flats have now been completed although vehicles are still being parked on the grass verges.

- Cllr Gordon is speaking to WCC about the possibility of additional parking on land behind St. Mary's Church Hall.
- One motorcycle has been seized in the Hookpit Farm Lane area.
- The LPP2 hearing with the Planning Inspector is in July. On 12/13 Drew Smith are making representations and the Inspector will be considering the Kings Worthy part of the plan on the 19 July.

Recreation & Amenities Committee (R&A)

The minutes of the meeting on 2 June had been previously circulated.

- Tree tenders –Finance, Administration & Remuneration Committee's recommendation to accept Tender C, Worthy Tree Care, in the sum of £3,150 (exc. VAT) for the removal of 3 trees at Hinton Fields and Tender A, Mulberry Tree Services, in the sum of £625 in the sum of £625 (exc. VAT) for the removal of the Hedge at Eversley Park.
- The parish walk-a-bout is on 25 July at 19.00. Phil Jeffs (Worthy Plants) will be attending to give suggestions as to replacement trees.
- Trees – The report from Tree Care Associates Ltd. has now been received. Actions were agreed as follows:
 - Work on several mature lime trees in Eversley Park. It is suggested that this should be carried out during the football pitch closure period. The Clerk is to investigate whether or not this can be carried out during the bird nesting season.
 - Hinton House Drive – It was agreed to speak with the landowner's representative over the dead trees overhanging PC land.
 - Nations Hill – It was agreed to obtain quotes for the beech tree that it has been advised should come down
 - Kim Bishop Walk – It was agreed to take up trade references for Bill Kowalczyk Associates (Professional Tree Services Limited (Winchester)) for tree inspection work at Kim Bishop Walk. If appropriate references are received then this organisation is to be asked to provide advice on the trees at Kim Bishop Walk, Fryers Close and dealing with the tree roots by the football pitch at Eversley Park
 - Hinton House Drive – contact had been made with representatives of the owners.
- The unveiling of the new cremation area is to take place on 14 July at 15.00. Cllrs Hallisey & Hudson are compiling a list of invitees; refreshments will be available afterward at Tubbs Hall. It was agreed that Cllrs Hallisey & Hudson would carry out the unveiling. Thanks were expressed to M.R.S Services for the work carried out on this site. It was agreed to obtain a quote for a battery (inc. housing, timer etc. as required) so that the pump will run at all times during the day. It was agreed that the planned concrete and shuttering of the pergola legs would go ahead as planned, as allowing clematis etc. to grow up the legs would soon cover any imperfections in the wood. M.R.S Services would be asked to re-shape the woodwork at the top of the posts. Any issues with this are to be discussed at R&A.
- Fryers Close play area – The unveiling date is yet to be agreed. Thanks had been expressed to Cllr Barnes for his work on this project.
- Noticeboard at Willis Waye – It was agreed to proceed with a new noticeboard for Willis Waye which should be placed at an agreed site on the green. The Clerk is to investigate prices for a noticeboard and supporting legs.

Clerk

Clerk

**Cllr
Barnes &
Hudson**

Clerk

- o Advertising stand – This item was referred to R&A.
- o Play area at Church Green – Cllr Hallisey will investigate the issue of children climbing on the roof of the equipment.

Finance, Administration & Remuneration Committee (FAR)

The minutes of the meeting on 8 June had been previously circulated.

- o It was agreed to progress an application to change the office’s postcode to SO23 7PN.
- o Loft clearance & cleaning – It was agreed to accept the quote from Rapid Environmental Services Ltd. Tubbs Hall Management Committee will be paying 60% of the cost.
- o CIL Funding – an email has been received from Paul Robinson, WCC’s CIL officer. He has stated that the PC should be receiving the first instalment of £34,256.00 this month. The email is to be circulated to all councillors.
- o Grants – it was agreed to confirm FAR’s recommendation to pay the following two grants:

Fun Active Bop Tots	£188.00
Winchester Youth Counselling	£50.00
- o Management Accounts – The accounts for the two months to 31 May 2016 were presented (as attached below). These show a deficit of £3,536 against a planned budget deficit of £596. The main cause of the additional deficit is the fire precautions’ costs, a proportion of which needs to be charged to Tubbs Hall Management Committee once the works are completed.
- o Bank Reconciliation – The bank reconciliation as at 31 May was approved and signed by the Chairman.
- o Broadband – It was agreed to increase the budget for the new broadband provision to £600 per annum; this still represents a significant saving on the existing provision.

PC/16/93 Parish Plan / Neighbourhood Plan

Cllrs Newell, Gordon & White met with WCC officers over updating The Parish Plan and the Village Design Statement.

PC/16/94 Communications [incl. Website / Facebook / Newsletter / Monthly Comms etc.]

The next monthly communications are to include:

- o New cremation area opening
- o Fryers Close opening
- o Swift Tower on HAB site
- o Planting of trees
- o HAB will be putting information on PC’s website
- o Smart meters
- o Additional parking behind the Fraser Road garages

PC/16/95 Clerk’s Notices

- o HALC letter re Councillor Commission – This to be circulated to councillors and volunteers invited.

Clerk

- It was agreed that Church Green could be used by St. Mary's parent & toddler group for the "Big Toddle" on 14 July. The event sign is to be put up giving residents advance notice.
- Permission for music at the WSSC charity event on PC land at Eversley Park is given on the assumption that this is covered by WSSC's entertainment licence.

Clerk

PC/16/96 Chairman's Notices

None.

PC/16/97 Items for discussion at the Next Meeting

- Devolution.
- Cllr Newell will email HCC's Highways Department to investigate the rumoured £1,000 available to the PC to investigate potholes.

**Cllr
Newell**

PC/16/84 Date of Next Meeting

The next meeting is scheduled for Monday 18 July.

Cllr Welstead gave his apologies for the next meeting.

The meeting closed at 21.39

Signed..... Date.....

Kings Worthy Parish Council

Management Accounts for the period ended 31 May 2016

2015/16 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2016/2017 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2016/2017 Budget (£)
121,973	9,857	9,864	7	Finance (inc. Precept)	19,714	19,699	(14)	119,221
4,808	400	400	0	THMC Income	800	800	0	4,800
21,287	1,325	62	(1,263)	Recreation & Amenities	2,842	1,896	(946)	8,092
0	0	0	0	Planning & Highways	0	0	0	0
148,068	11,581	10,326	(1,256)	Total Income	23,355	22,395	(960)	132,113
				Expenditure Item/Description				
69,160	5,234	4,996	238	Finance	11,446	12,700	(1,254)	66,940
89,539	4,119	7,116	(2,997)	Recreation & Amenities	12,505	13,231	(727)	93,665
5,927	0	0	0	Planning & Highways	0	0	0	8,750
164,626	9,353	12,112	(2,760)	Total Expenses	23,951	25,931	(1,980)	169,355
148,068	11,581	10,326	(1,256)	Total Income	23,355	22,395	(960)	132,113
164,626	9,353	12,112	(2,760)	Total Expenses	23,951	25,931	(1,980)	169,355
(16,558)	2,229	(1,786)	(4,015)	Net Surplus (deficit) for year	(596)	(3,536)	(2,940)	(37,241)

Bank Reconciliation as at		31 May 2016			
					A/c no.
Bank:	NatWest Current a/c		£14,333.71		00324833
	NatWest Deposit a/c		£69,288.06		88395529
	Co-Operative Bank Fixed Term Deposit		£75,000.00		
			£158,621.77		
	Less u/p cheques and D/Ds:				
	5801 M.R.S.Services	£482.73			
	5811 Edward Conroy	£26.67			
	5826 M.R.S.Services	£609.43			
	5849 M.R.S.Services	£483.75			
	5851 Britannia Security Shutters	£1,942.80			
	5853 Sarah White	£78.90			
	5854 Christopher Read	£72.04			Cleared 01/06/16
	5856 Christopher Read	£49.42			Cleared 01/06/16
	5858 Kings Worthy PC	£500.00			
	5845 Croma Locksmiths				
			£4,245.74		
	Add u/p credits:				
		£0.00			
			£0.00		
			£154,376.03		
	Current account as per NatWest bank		£14,333.71		
	Less: unrepresented cheques		£4,245.74		
	Add: unrepresented credits				
	Balance as per ledger		£10,087.97		