

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 2 February 2017
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Bob Barnes, Mandy Hallisey, Dorry Hudson.

Clerk: Adrian Reeves

Public: None

	<u>Action</u>
RA/17/19 Presentation by Russ Holbert (Maverick Industries)	
Russ Holbert presented plans for a concrete surfaced pump track and a ledge. Estimated costs are £85K and £15k respectively with a possible saving of £6k if the works are carried out at the same time (all figures exc. VAT). Grants could potentially be available from Sport England's Community Asset Fund and from the local waste collection company. Planning permission will be required for the ledge within the existing park but the concrete surfacing is almost silent and the pump track was listed in the original planning document for the new park. Russ asked if the Parish Council would be prepared to send a letter to say that Maverick Industries were the preferred contractor.	
Need to discuss any insurance implications with Came and Company and the whole project requires further discussion with full Parish Council.	Clerk
RA/17/20 Apologies for Absence	
Stewart Newell.	
RA/17/21 Public Question Time	
None.	
RA/17/22 Minutes of the R&A Meeting held on 5 January 2017	
The minutes of the meeting held on 5 January 2017 were agreed as a true record of the meeting and signed by Cllr White.	
RA/17/23 Matters arising from the Minutes of the Meeting held on 5 January 2017	
<ul style="list-style-type: none"> ○ RA/17/4 - Electricity supply for Church Green <p>A quote has not been received from Christine Cook. The Clerk is meeting an electrician from Green Power Projects Ltd.</p> <p>Decision: <i>It was suggested that we press Christine for a quote for</i></p>	

Christmas Light provision for Christmas 2017.

○ **RA/17/4 - Litter / dog bins**

New bin for Stoke Charity Road - Andrew Turner's email has been forwarded to Charlotte Smith.

Dog bin for the end of the school path was refused – email sent to Julie Mullane (KWPS) requesting liaison on any problems that occur; nothing reported at present.

○ **RA/17/4 - Steps at Church Green**

Quote from A² Building Services has been accepted and the wood has been ordered.

○ **RA/17/5 Lower Broadview fencing**

Creative Fencing are starting on site on Monday 6th February.

○ **RA/17/4 - Email from resident whose property backs onto Broadview**

Liaison needs to take place with the contractor to ensure that privacy is maintained for two years. Clerk has notified the contractor.

○ **RA/17/6 HCC's Right of Way Priority Cutting List 2017**

This has been submitted.

○ **RA/17/9 Project Updates**

Composter granules are to be purchased once the compost bins have been received.

○ **RA/17/7 Open Spaces Strategy**

Await approval of LPP2; inspector has reported now going through stages at WCC for final approval.

It was agreed to propose to Winchester City Council (WCC) that the following changes be made to add to WCC's current listing of KW Open Space areas:

Fraser Road (exc. shrubby areas)
Small part of Pound Road
Behind St. Mary's Chapel
Mountbatten Place

Decision: *It was agreed that the steep green areas in Edinburgh Road and Castle Rise should be excluded, as due to inclines, this is not really accessible/usable.*

○ **RA/17/10 Bus Stop Sign at end of Fryers Close**

Dan Rayner, Customer Services Officer at Stagecoach has passed this to the Local Operations Manager for their attention.

Clerk

Clerk

Clerk

Decision: It was agreed that the performance of The Spring bus service had deteriorated recently and that this should be discussed at the next PC meeting on 20 February.

○ **RA/17/11 Cleaning of signs**

EHS are to clean the noticeboards which adjoin highways at a cost of £5 each; frequency every two months.

○ **RA/17/11 Signs pointing to doctors' surgery**

Hampshire County Council have been asked to replace the signs at each end of Forbes Road and the one on Lovedon Lane (near Vian Place); the request has been acknowledged.

RA/17/24 Tree Works / Maintenance

○ **Hinton Fields – beech tree removal**

Trees removed and site levelled. Need to check if any grass seeding is needed in the spring.

○ **Nations Hill – beech tree removal**

Work in progress.

○ **Removal of stumps at Eversley Park**

Stumps removed; Green Smile requested to weed kill and then fill with soil and then seed.

Decision: It was agreed to investigate as to who owns the path as consideration should be given to widening this stretch of path.

○ **Broadview – next sections of clearance work (inc. supervision)**

It was noted that Merritt Tree Specialists Ltd have done a really good job, although has gone further down than planned. No trees were found to be worth keeping in this section, hence the complete clearance of this area. The area has been reviewed by Phil Allen, our trees advisor, who has suggested planting 4 wayfarer trees or guelder rose to fill some of the large gap.

Merritt Tree Specialists are to hold off on the next section while Phil Allen marks suggested trees for preservation and the required privacy strip as agreed with the neighbouring residents. This should be done within the next 2 weeks.

○ **Winter Tree Works and Root Grinding**

Merritt Tree Specialists Ltd will be carrying out the root grinding by the bottom football pitch in the next few days and have made a start on the other winter tree work.

Clerk

Cllr
White

<ul style="list-style-type: none"> ○ Planting of new tree clumps Waiting for Phil Jeffs to go ahead with agreed planting, but need to make sure this will not conflict with the possible site for the grind rail. ○ Tree Inspections Copies of latest tree inspection reports had been circulated. It was agreed to find a new tree inspector for the next set of works which are to include the area near Legion Lane, the Burial Ground, the trees by the bottom football pitch and the trees outside Tubbs Hall, plus any others that had previously been identified as needing frequent inspection. ○ Tree work at Eversley Park to hedge The quote to fell / section fell conifer hedge £3,500 (no VAT) was noted. Decision: <i>We are to request a quote for replanting with laurel for further consideration.</i> 	<p>Cllr White / Clerk</p> <p>Clerk</p>
RA/17/25 Footpaths, Cycle Paths and Ownership of Hedges	
<ul style="list-style-type: none"> ○ A meeting is taking place on 16 February @ 2.30 pm to discuss setting up health walks around Kings Worthy. ○ The suggested wild flower planting at the B3047 junction was discussed. South Downs National Park Authority have responded positively but are not willing to provide any financial contribution. Upper Itchen Valley Society will contribute £100 and they and the PC are to look for volunteers to carry out the work. The planned date is Sunday 19 March; Worthys Conservation Volunteers have agreed to help. A licence is now required for planting along a highway, which costs £118 and lasts for five years. Decision: <i>Cllr White will advertise the event.</i> Decision: <i>It was agreed to obtain a licence.</i> Decision: <i>It was agreed to investigate borrowing / hiring a turf cutter or asking the gravedigger if this was something he could carry out.</i> 	<p>Cllr White</p> <p>Clerk</p> <p>Clerk / Cllr Hallisey</p>
RA/17/26 Projects	
<ul style="list-style-type: none"> ○ <u>Burial Ground</u> Gate repainting – Work still not started by MRS Services. Compost bins – Delay on delivery of green bins; stock expected by mid-February. ○ <u>Eversley Park path</u> Surfacing Solutions – report is awaited; this has been chased up. ○ <u>Eversley Park extension / allotments</u> 	

<p>Nothing new to report.</p> <ul style="list-style-type: none"> ○ <u>New facilities for adults</u> A further request for suggestions is to be made in the next newsletter. ○ <u>Willis Way noticeboard</u> <i>Decision: The quote of £1142.82 (exc. VAT) from Greenbarnes Ltd was accepted, as this would match other boards in the village.</i> ○ <u>Advertising banners</u> Issues with resolution quality of our logo – there is an opportunity to change the logo completely if wanted. <i>Decision: It was agreed to stay with the current logo but to get a quote for a higher resolution version.</i> ○ <u>Mobile CCTV camera</u> This was discussed in response to further reports of uncollected dog fouling and littering in various areas. An estimated cost is about £5k, to include installation, as will need a post and a concrete pad (this will be required for each location where this will be sited). This would require solar power and access to 4G network. This was noted. ○ <u>History Board</u> The design is with the supplier. ○ <u>Broadview Sign</u> It was agreed to replace the sign at Broadview to have the logo plus wording of “Welcome to Broadview. This is a public recreation area; please be considerate”, when other signs are ordered. All councillors requested to consider any other replacements that may be needed. 	<p>Comms</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk Cllrs</p>
RA/17/27 General Maintenance / Equipment Repairs	
<ul style="list-style-type: none"> ○ Annual maintenance regime for February – <ul style="list-style-type: none"> ● Assess benches for refurbishment – in progress ● Assess bollards for replacement – ongoing as needed ● Last date for Broadview Refurbishment Scheme – expected to be completed by the end of February ○ Solar panel – it was agreed to spend £250 on a replacement solar panel for the Burial Ground water feature, plus a storage battery. ○ Play area inspection report – action items – it was noted that the Maintenance Technician did not attend for the arranged meeting on 31 January to progress these items. ○ Maintenance Technician – task listing – 	<p>Clerk</p>

- **Decision:** *it was agreed not to give the Maintenance Technician any further work until the backlog has been cleared.*
- **Fence repair on corner of Church Green** – this has now been completed.
- **Grass reinforcement around play equipment** – still awaiting quotation from MRS Services.
- **Kim Bishop Walk** - soil level at steps – Green Smile have been instructed to carry out the work at the appropriate time.
- **Sign for Church Green** – This will form part of a larger order for signs, saving on delivery charges.

RA/17/28 Clerk's Notices

- **Cleanliness around Eversley Park** –A resident had complained of the dog fouling within the park and asked the council to take further action. Comment was also made regarding littering.

Decision: *It was agreed to place an item in the next comms newsletter. All residents to be advised to supply evidence to Winchester City Council's dog warden who are in a position to impose fines as needed and to be invited to attend the parish litter pick on 22 April.*

- **Wesley Road** – A resident has emailed asking PC to deal with the trees which are overhanging his garden from PC land.

Decision: *It was agreed to reply that PC were regularly reviewing the sections of Broadview requiring the most urgent work each year, with all the sections being dealt with on a 7-year cycle. The resident is welcome to cut any overhanging branches.*

- **Defibrillators** –

Decision: *It was agreed that the two Clerks would meet with Cllrs K McCleery and White to agree a recommended defibrillator and storage box.*

- **Trees at Hinton House Drive** – The trees near the Cart & Horses were dealt with but two large trees overhanging Hinton Park still need to be dealt with. This information is to be passed through the owners' agent.

Clerk

Clerks /
Cllrs White
& K
McCleery

Clerk

RA/17/29 Chairman's Notices

Football Goals - A request has been received by Kings Worthy Junior Football Club if they could store rollaway football goals on PC land. Issues were discussed, including was that the football pitches are not just for Kings Worthy Junior F C and clarity of ownership, usage and maintenance arrangements for other teams, both regular and ad hoc needs to be established. There were also concerns regarding the space needed to store all goals required for the medium and smaller pitches. It was suggested that perhaps further discussions should be held between the football club and Worthies Sports and Social Club (owners of the shed) regarding current storage facilities.

Decision: It was agreed that Cllr White would discuss this further with Tom Andrew-Power.

**Cllr
White**

RA/17/30 Items for Communications

- Dog mess
- Litter

It was noted that some councillors considered that their items were being ignored or cut unnecessarily.

The organisation of the Comms Team is to go to the next PC meeting.

**Comms
Team**

Clerk

RA/17/31 Items for the Next Meeting

None.

RA/17/32 The next meeting is scheduled for 7.30 pm on the 2 March 2017

The meeting closed at 23.10.

Signed

Date

DRAFT

DRAFT