

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE MEETING

**Minutes of the Meeting held on Thursday 3 November 2016
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Bob Barnes [Vice-Chairman], Mandy Hallisey, Dorry Hudson and Stewart Newell.

Clerk: Adrian Reeves

Public: None

	Action
RA/16/161 Apologies for Absence	
Sarah White.	
RA/16/162 Public Question Time	
None.	
RA/16/163 Minutes of the R&A Meeting held on the 6 October 2016	
<p>The minutes of the meeting held on 6 October 2016 were amended as follows:</p> <p>RA/16/141 to read "in the grass but not the borders".</p> <p>RA/16/159 to read "3rd November 2016".</p> <p>The minutes were then agreed as a true record of the meeting and signed by Cllr Barnes.</p>	
RA/16/164 Matters arising from the Minutes of the Meeting held on 6 October 2016	
<ul style="list-style-type: none"> ○ RA/16/144 Site Visit re Resident's Tree at Eversley Park – Meeting arranged for Cllr White and the Clerk to meet with the resident on 29 November. ○ RA/16/144 Eversley Park Playground Signage – Top two gates now bolted closed with signs affixed. Painting of sign surround is still awaited. <i>Decision: Clerk to chase up the painting.</i> ○ RA/16/144 Church Green Bench – Site agreed; it is to be fitted by 30 November. ○ RA/16/144 Electricity Supply for Church Green – Still awaiting quotations for the replacement supply box for the back of the bus shelter. 	Clerk

<ul style="list-style-type: none"> ○ RA/16/144 Litter / Dog Bins – New bin for Stoke Charity Road - A response from Winchester City Council (WCC) is still awaited. WCC have been asked (27 June) about Moving the bin from end of Campion Way to the end of the school path - A response from WCC is still awaited. <i>Decision: It was agreed to chase these up and copy in all 3 city councillors.</i> ○ RA/16/144 Broadview Dip – Work authorised; winter task for the next 2 / 3 months. ○ RA/16/144 Steps at Church Green – One quote has been received. <i>Decision: Because of the price it was agreed to obtain a second quote.</i> ○ RA/16/144 Planting outside Tubbs Hall – The planting was completed on 3 November. ○ RA/16/155 Letter to Cllr Rutter re Overhanging Vegetation – This was still to be actioned. ○ RA/16/152 Report on Litter Pick – This had been very successful with 26 bags of rubbish and 2 car parts collected. Approx. 25 people attended, including Cllrs Hallisey, Hudson, Newell, Welstead and White. Cllrs Hallisey and Hudson were thanked for organising the refreshments. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
RA/16/165 Items from Parish Council Walkabout	
<ul style="list-style-type: none"> ○ Lower Broadview fencing – It was agreed to accept quotation B from Creative Fencing in the sum of £2,133.00. It was noted that James White Fencing had not attended at the agreed site meeting. ○ Eversley Park Running Posts – Juliette Green, who runs fitness classes at Eversley Park, had been emailed but no reply has been received. It was, therefore, assumed that these posts were not needed and would not be replaced. 	
RA/16/166 Tree Works / Maintenance	
<ul style="list-style-type: none"> ○ Hinton Fields – Removal of beech tree at Nations Hill is now scheduled for 8 November. ○ Trees at Nations Hill – This work is scheduled to commence on 31 October. ○ Removal of Stumps at Eversley Park – This work has been commissioned. ○ Broadview – Areas 3 and 12 as per previous plan – 3 quotes had been received. <p>Decision: It was agreed to accept tender A from Merritt Tree Specialists Ltd in the sum of £2,500.00 (exc. VAT).</p>	<p>Clerk</p>

RA/16/170 Play Area Inspection Report	
<p>Decision: It was agreed to allocate £3,100 from the projects budget to carry out all the remaining items on the list of action items from the Play Inspector’s report. The Clerk is to arrange for these items to be actioned.</p>	Clerk
RA/16/171 Project Updates	
<ul style="list-style-type: none"> ○ Burial Ground – The repainting of the gates has not yet been started by MRS Services. Decision: It was agreed to replace the two rotten compost bins with green plastic ones at a cost of £240 each, plus £45 total delivery (all exc. VAT). ○ Eversley Park Path – Surfacing Solutions Ltd have inspected a test area of the path and their report is awaited. ○ Eversley Park Extension / Allotments – Nothing new to report. ○ Pump Track and Grind Rail – Nothing new to report. ○ New Facilities for Adults – Decision: A list of the suggested items received is to be distributed. ○ Willis Way Noticeboard – Still no reply received from WCC. ○ Advertising Banners – Nothing to report. 	Clerk
RA/16/172 General Maintenance / Equipment Repairs	
<ul style="list-style-type: none"> ○ Annual Maintenance Regime – The cricket strip is to be assessed, with Green Smile Ltd, for any required maintenance. ○ Maintenance Technician Task Listing – Cllrs viewed the list of current works needing to be actioned. ○ Church Green Fencing – Additional posts required have been ordered but not yet delivered. ○ Grass Reinforcement Around Play Equipment at Church Green – A quotations is still awaited. ○ Kim Bishop Walk – Green Smile Ltd are to carry out the work to increase soil levels on the steps; this will take place after the growing season. ○ Fencing at Broadview and Kim Bishop Walk – see RA/16/165 above. 	Clerk

RA/16/173 Clerk's Notices

○ **Fete 2017 –**

Decision: *It was agreed that this could take place on Church Green on Monday 29 May, with the Green being made available for setup from 26 May.*

Decision: *Cllrs agreed to run a Pimms Stall at this event.*

- **Plaque at Burial Ground** – Cllrs confirmed the agreement, made by email correspondence, to allow a memorial plaque at the Burial Ground without the ashes being interred there.

**Cllr
White**

RA/16/174 Chairman's Notices

None.

RA/16/175 Items for Communications

- New planting outside Tubbs Hall.
- Litter pick report.

RA/16/176 Items for the Next Meeting

- Advertising banners.
- Projects 2017/18
- Budget 2017/18.
- Open Spaces Strategy

RA/16/177 The next meeting is scheduled for 7.30 pm on the 5th January 2017 (to be confirmed).

The meeting closed at 22.15.

Signed _____ Date _____

Recreation & Amenities										
2015/16 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Income Item/Description	2016/2017 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2016/2017 Budget (£)	Forecast Outturn (£)	2017/18 Budget (Proposed) (£)
4,896	375	327	-48	Burial Ground	2,625	1,450	-1,175	4,500	4,500	6,300
2,581	0	0	0	Pitch fees	950	1,442	492	2,000	2,500	2,200
250	250	204	-46	Communication	250	204	-46	250	200	204
205	0	0	0	Ground Fees/other	88	0	-88	200	0	0
13,355	0	0	0	Grants : s106	1,142	1,142	0	1,142	1,147	0
21,287	625	531	-94	Total Income	5,054	4,238	-816	8,092	8,347	8,704
2015/16 Actual (Full Year) (£)	Current Month Budget (£)	Current Month Actual (£)	Current Month Variance (£)	Expenditure Item/Description	2016/2017 Budget ytd (£)	Actual ytd (£)	Variance ytd (£)	2016/2017 Budget (£)	Forecast Outturn (£)	2017/18 Budget (Proposed) (£)
31,838	2,699	2,839	-140	Grounds maintenance contract	18,896	17,111	1,785	32,393	30,719	32,897
0	0	0	0	Contract supervision (trees)	0	207	-207	600	660	600
19,918	500	100	400	Maintenance Pitch/Playgrd	3,500	5,351	-1,851	6,000	9,350	6,000
12,433	0	0	0	Sport/Play Facilities (from s106 monies)	0	0	0	0	5	0
4,203	275	425	-150	Dog bins	1,925	2,938	-1,013	3,300	5,061	5,160
1,028	83	0	83	Notice Boards & Signs	583	0	583	1,000	1,000	1,000
0	0	337	-337	Seats, Tables & Shelters	0	337	-337	6,000	0	0
706	13	0	13	Litter pickers & bins	88	294	-206	150	294	170
8,128	1,500	456	1,044	Trees	2,500	1,398	1,102	10,000	7,232	5,000
2,546	1,200	0	1,200	Burial Ground Capital Projects	1,200	665	535	1,200	665	950
94	4	0	4	Burial Ground Maintenance	29	80	-51	50	790	100
7,070	500	300	200	Maintenance Technician	3,500	6,833	-3,333	6,000	9,233	7,500

38	0	0	0	Water Rates - Burial Ground	19	25	-7	37	50	40
24	0	7	-7	Water Rates - Eversley Park	18	18	-0	35	22	25
88,025	6,774	4,464	2,310	Maintenance/Serviceing	32,257	35,257	-3,000	66,765	65,081	59,442
2	42	0	42	Advertising	292	0	292	500	0	200
1,454	617	0	617	Leaflets and publications	1,216	881	335	1,400	1,762	1,400
0	0	0	0	Website fees	0	0	0	0	450	198
1,456	659	0	659	Communication Expenses	1,508	881	627	1,900	2,212	1,798
0	0	0	0	Eversley Park Path & Steps	0	940	-940	0	0	0
58	0	0	0	Jubilee Obelisk & Sundial	0	0	0	0	0	0
0	0	0	0	Fryers Close Play Area	0	787	-787	0		
0	0	0	0	Playground Gates	0	2,521	-2,521	0		
0	0	0	0	Capital Projects (R&A)	4,248	0	4,248	25,000	0	4,000
58	0	0	0	Capital Projects (R&A)	4,248	4,248	0	25,000	4,448	4,000
89,539	7,433	4,464	2,969	Total expenses	38,013	40,386	-2,373	93,665	71,741	65,240

Suggestions For the Provision of Adult Facilities

Bowling green
Barbecue Area
Outdoor table tennis tables
Boules / petanque terrain
Small concrete picnic tables & chairs
Croquet green
Skate park
Running track
Hard tennis / badminton / volleyball court
Chalk maze
Pavilion in Eversley Park
Bandstand
All weather pitch for football / hockey
Water play area for children
Outdoor adult swing ball
Natural play area for kids