

Kings Worthy Parish Council

RECREATION AND AMENITIES COMMITTEE

MEETING

**Minutes of the Meeting held on Thursday 4th May 2017
at Kings Worthy Community Centre, Fraser Road, Kings Worthy**

Present: Councillors: Sarah White [Chairman], Mandy Hallisey, Dorry Hudson and Stewart Newell

Clerk: Adrian Reeves

Public: 4

		Action
RA/17/61	Apologies for Absence	
	Noel McCleery.	
RA/17/62	Public Question Time	
	Top Field footpath – Rosemary Clarke asked if it was only the previously applied for Top Field footpaths that were to be discussed at the meeting arranged between Sylvia Seeliger (Senior Map Review Officer, Countryside Access Team, HCC) and Parish Councillors for the 16 th May (Cllr Newell will confirm the venue), or will other footpaths (e.g. from Ilex Close, from Springvale Road at the side of the bridge and part of the disused railway line) be discussed? It was reported that the existing paths were a priority but that councillors will try to discuss all of them if time permits.	Cllr Newell
RA/17/63	Minutes of the R&A Meeting held on 6 April 2017	
	The minutes of the meeting held on 6 April 2017 were amended at RA/17/47 line 1) to read Rosemary Clarke not Sandie Evans. The minutes were then agreed as a true record of the meeting and signed by Cllr White.	
RA/17/64	Matters arising from the Minutes of the Meeting held on 6 April 2017	
	<ul style="list-style-type: none"> ○ RA/17/49 – Christmas lights 2017 Christine Cook has quoted £400 for the provision of the lights outside Tubbs Hall. <i>Decision: It was agreed to ask for Finance, Administration & Remuneration Committee approval for this expenditure.</i> ○ RA/17/49 – Steps at Church Green 	Clerk

Surfacing Solutions have submitted a quotation giving two options.

Decision: *It was agreed to proceed with option one at a cost of £295+VAT; this would also include repairing the one small test hole in the Eversley Park path.*

○ **RA/17/49 – Lower Broadview fencing**

A response is awaited from Creative Fencing to the email giving the company a deadline of 10th May to complete the work. In the case of non-performance then the PC will arrange for another contractor to be used to clear the dangerous debris and that Creative Fencing will be charged for this work.

Clerk

○ **RA/17/49 – Open Spaces Strategy**

Cllr White has received the listing of areas from the Assistant Clerk.

Decision: *Cllr White will check the detail and then send a letter to Steve Opacic (WCC).*

Clerk

RA/17/49 – Ownership of path at Eversley Park (6a – near hedge removal)

James Emmett, Area Countryside Access Manager- Central/East (HCC) has responded "With regards to the dedication of the extra width of Footpath 6b which is in your ownership, this is quite straightforward, if you can submit a map and a written request I can have a formal deed of dedication drawn up. I am happy to come out and meet you or reps from the parish to look at this route on the ground if that helps?"

Decision: *It was agreed to arrange a site meeting with James Emmett for after the 16th May, with Rights of Way at Hinton House Drive to be included. Cllrs White and Hallisey to meet with James Emmett; this meeting is to be arranged by the Clerk.*

Cllr
White

○ **RA/17/49 – Health Walks**

Vicky Jones, Active Lifestyles Officer, Sport and Physical Activity (WCC), has someone prepared to organise these, possibly on a different day to Thursdays. 10 people so far have shown an interest in taking part. The WCC website shows the existing walks.

Decision: *Cllr White to follow up with Vicky Jones.*

Clerk

○ **RA/17/49 – Rerouting of path at Eversley Park**

A request for information has been submitted to HCC.

Decision: *An update is to be chased up.*

Cllr
White

- **RA/17/51 – Possible land transfer at Hinton Cottage**

A fencing covenant exists on southeast boundary (adjoining Hinton Cottage) of transferred land (4 foot high wire fence with oak posts). Transferred land came via land swap with WSSC. No buildings can be erected on this land.

Decision: *It was agreed to ask the owner of Hinton Cottage if they would still be interested in obtaining a strip of PC land, perhaps in exchange for us widening the path (footpath 5) on their boundary. If so we should take advice on the covenant from Surrey Hills Solicitors.*

Clerk

Clerk

RA/17/65	Tree Works / Maintenance
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- **Broadview**

A review would be made in late summer as to which area for the next stage of works to be carried out.

Clerk

- **Winter tree works and root grinding**

Merritt Tree Services have returned to the sites. Invoices have been submitted but the work needs to be checked by Tree Care Associates before these are signed off.

Clerk

- **Planting of new tree clumps and yew in gaps to top hedge**

Phil Jeffs has now completed the planting of 6 new trees near the path in Eversley Park.

- **Kim Bishop Walk**

The building surveyor has recommended that the tree needs to be felled before the wall is repaired, and adjacent tree growth hindered to prevent further wall disturbance; the wall can then be rebuilt.

Decision: *The tree is to be felled as soon as possible by whichever tree surgeon is available.*

Clerk

- **Tree Inspections Summer/Autumn 2017**

A survey is to be arranged for Enviroplant to repeat all the areas previously done, plus Fryers Close, Kim Bishop Walk, the Burial Ground and the trees outside Tubbs Hall.

Clerk

- **Tree Preservation Order (TPO)**

<p>It was noted that a new TPO has been applied for 4 trees on the border between PC land at Upper Broadview and the site of the property formerly known as Berwen.</p> <p>Decision: <i>The committee had no objection to this.</i></p>	
<p>RA/17/66 Footpaths, Cycle Paths and Ownership of Hedges</p>	
<p>Nothing to add to RA/17/64 above re footpaths. Contact information has been passed to Alison Skillen of Connecting Kings Worthy in regards investigating broadening the cycle network.</p>	
<p>RA/17/67 Projects</p>	
<ul style="list-style-type: none"> ○ Pump track & skateboard ledge The Clerk has spoken to Maverick Industries about submitting a planning application for the skateboard ledge. It was made clear that did not constitute any agreement to proceed with the project at this stage. ○ Burial Ground gates Decision: It was agreed that the Clerks would check whether or not the repainting work had started. ○ Eversley Park path Cllr Newell has arranged for Mark Mullane (HCC’s laboratory) to carry out a site visit tomorrow to try to identify the underlying cause of the lumps which have appeared in the surface. Surfacing Solutions are unable to give an explanation. Decision: <i>MRS Services are to temporarily fill the test holes.</i> ○ Eversley Park extension / allotments Decision: <i>The draft council / users’ allotment agreement is to be passed to HALC for their opinion.</i> ○ New facilities for adults Decision: <i>It was agreed to cost up the provision of two outdoor table tennis tables, one for Fraser Road and one for Eversley Park, and a concrete outdoor BBQ.</i> ○ Mobile CCTV camera The legal position in respect of the use of mobile “trail cameras” is that signs must be placed at each entrance to the site covered. Decision: <i>This issue is to be put to the next PC meeting regarding the principle of CCTV, as it may well be necessary to have permanent signage</i> 	<p>Clerks</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk & Cllr Hudson</p>

<p><i>at Eversley Park to reduce work involved each time a camera is placed there.</i></p> <ul style="list-style-type: none"> ○ <u>History Board</u> HAB have indicated to the Worthys Local History Group that they will be willing to fund the next one in the new part of Eversley Park. The PC have asked the History Group to prepare a design for a board at the bottom of Mill Lane. ○ <u>Defibrillators & CPR training</u> A response is awaited to the grant application submitted to the National Lottery Fund. <i>Decision: It was agreed to proceed with the provision of CPR training.</i> <p>(2 members of the public left the meeting)</p>	<p>Cllr White</p>
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<p>RA/17/68 General Maintenance / Equipment Repairs</p>	
<ul style="list-style-type: none"> ○ Annual maintenance regime for May Councillors walk around with Steve Postle (Green Smile Ltd): Decision: Cllr Newell and the Assistant Clerk to attend this on a date to be arranged. Cricket Nets – It was noted that there was some strimmer damage. Steve Postle has already been asked to ensure that new staff take care around netting and posts. ○ Solar Pump Panel Supply Battery is being ordered once the payment card has been funded. ○ Maintenance Technician & Play Area Inspection Report – task listing Seat refurbishment is proceeding well. Work is progressing on the smaller items from the play inspection report. ○ Grass reinforcement around play equipment Labour estimate still awaited from M.R.S. Services. ○ Kim Bishop Walk – trip hazard on steps The repair work has been completed. ○ Fencing at Kim Bishops Walk & Broadview 	<p>Clerk</p>

<p>The small signs "KWPC" are to be affixed to the PC's fence posts once fencing work completed.</p> <ul style="list-style-type: none"> ○ Cleaning of Signs <p>A list of signs to be cleaned is to be compiled for M.R.S. Services.</p> <ul style="list-style-type: none"> ○ Replacement of temporary signs on gates at Eversley Park <p>Completed.</p> <ul style="list-style-type: none"> ○ Fryers Close <p>A suitable laser pen would cost about £400 (exc. VAT).</p> <p>Decision: Simon Hermitage in Bishops Waltham is to be contacted, together with Rentokil, to see if they can provide a service to deter the rooks.</p> <ul style="list-style-type: none"> ○ Noticeboard Headers <p>Decision: It was agreed to proceed with 7 new stickers at a cost of £4 each.</p> <ul style="list-style-type: none"> ○ Fencing at Tovey Place <p>Decision: It was agreed to approach Fernden Construction Ltd and South Coast fencing for quotations to replace all the roadside fencing at Tovey Place (Upper & Lower Broadview), with the exception of the part around the mosaic which has been recently replaced, with standard sized wooden post and rail.</p> <ul style="list-style-type: none"> ○ Seat at Upper Broadview <ul style="list-style-type: none"> ○ Decision: It was agreed to provide a new seat just inside the fence. This to be the same design as the donated bench recently installed at Church Green. <p>(2 members of the public left the meeting)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>RA/17/69 Grounds maintenance contract / training course</p>	
<p>Decision: It was agreed that Cllrs Gordon, Hallisey & Noel McCleery would attend this APSE provided training course, ideally in the summer if it was possible to arrange it, together with the Assistant Clerk, prior to advertising of the grounds maintenance contract in the autumn.</p> <p>Decision: It was agreed to check HAB's specification for ongoing maintenance of the wild flower meadow.</p>	<p>Clerk</p> <p>Cllr White</p>
<p>RA/17/70 Clerk's Notices</p>	

<p>Men's Shed A request had been made for a councillor to be involved in examining the provision of a "Men's Shed" in Kings Worthy.</p> <p>Decision: <i>It was agreed to request that a presentation be made to the Annual Parish Meeting.</i></p>	Clerk
RA/17/71 Chairman's Notices	
None.	
RA/17/72 Items for Communications	
<ul style="list-style-type: none"> ○ Do residents want outdoor table tennis tables? ○ Stagecoach information re app for timetables and contacting them regarding late or non-running buses ○ Thanks for the litter pick 	
RA/17/73 Items for the Next Meeting	
None.	

RA/17/74 The next meeting is scheduled for 7.30 pm on the 1st June 2017

The meeting closed at 21.50.

Signed

Date